



Chaperone/Child Supervisor Agreement

I,, agree to abide by the society's rules whilst acting as Chaperone/Child Supervisor on behalf of the Marchington Amateur Dramatic Society:

- I understand that, by law, I, as Chaperone/Child Supervisor, will be acting in loco parentis and will exercise the care which a good parent might be reasonably expected to give to a child. The maximum number of children in my care shall not exceed 12.
- I agree to supply MADS with photographic proof of identity (eg. passport, driving licence) and two references from individuals with knowledge of my previous work with children or acknowledgement that I am already well known to the society (delete as required).
- I agree to sign the declaration (below) stating that there is no reason why I would be considered unsuitable to work with children.
- I have read the MADS Safeguarding policy and procedures and am aware of the names of the Safeguarding Officer and Deputy Safeguarding Officer.
- I will ensure that I do not have unsupervised access to children in my care unless I am in possession of an enhanced DBS certificate.
I do/not have a DBS certificate.

The certificate number is:

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- I understand that, if I am not satisfied with the conditions for the children in my care, I will bring this to the attention of the Director. If changes cannot be made satisfactorily, I will consider not allowing the child to continue.
- If I consider that a child is unwell or too tired to continue, I will inform the Director and not allow the child to continue.
- Under the Dangerous Performances Act, no child of compulsory school age is permitted to do anything which may endanger life or limb. This could include working on wires or heavy lifting. I agree to tell the Director to cease using children in this way and will contact the local authority.

- During rehearsals and/or performances, I will be responsible for meeting children on arrival and signing them into the building.
- I will keep children together at all times except when using separate dressing rooms.
- I will be aware of where the children are at all times.
- I will not allow children to leave the premises unsupervised unless in the company of their parents or nominated carer.
- I will ensure that children will be adequately supervised while going to and from the toilets.
- I will ensure that children do not enter the adult dressing rooms.
- I am aware of the safety arrangements and first aid procedures in the venue, and will ensure that children in my care do not place themselves and others in danger.
- I will ensure that any accidents are reported to and recorded by the society.
- I will examine accident books at each rehearsal/performance. If an accident has occurred, the Director is not allowed to use that child until a medically qualified opinion has been obtained (not just the word of the parent or child).
- I will have written arrangements for children after performances. If someone different is to collect the child, a telephone call should be made to the parent to confirm the arrangements.
- I will ensure that children should be signed out when leaving and a record made of the person collecting.
- If a parent has not collected the child, it is the duty of the Chaperone(s)/Child Supervisor(s) to stay with that child or make arrangements to take them home.

I agree to follow the MADS rules for Chaperones/Child Supervisors, as defined above, and hereby declare that there is no reason why I would be considered unsuitable to work with children on the MADS production of 'Well Oiled'.

Signed

Name (In capitals)

Date

Photographic proof of identity received by
on behalf of Marchington Amateur Dramatic society.

Date